#1. Laying the groundwork

These steps will help you prepare to offer UCCI courses at your school site:

✓ **Involve teachers in the process.** Schools with the highest level of success implementing UCCI courses involved faculty in decisions regarding which UCCI courses to offer and why.

✓ **Create a pacing guide.** Consider how the curriculum will work with your bell schedule and/or course period length.

✓ **Give teachers time to collaborate.** UCCI provides frameworks outlining all units and key assignments in the course, but the teacher needs the time and support to prepare her/his own lesson plans in order to deliver the content. The most successful UCCI course teachers have at least one colleague with whom to collaborate on planning lessons throughout the year.

✓ **Consider the resources needed to successfully teach the course.** Plan ahead to purchase special equipment or other materials.

#2. Offering a UCCI course

Once you're ready to adopt one or more UCCI courses:

✓ **Add the UCCI course(s) to your school's "a-g" list.** Log into the A-G Course Management Portal at https://hs-articulation.ucop.edu/agcmp and add the UCCI course(s) via the "Adopt a Program Course" option in the "New Submission" section.

✓ **Access free instructional materials for select UCCI courses!** Resources for several UCCI courses have been developed and made publicly available through our UCCI Teacher Exchange Program. To browse the list of UCCI courses with associated instructional materials, visit http://bit.ly/UCCIcoursematerials.

✓ **Request support from UCCI.** Our UCCI Teacher Exchange and Course Mentor programs offer teachers support implementing UCCI courses. You can learn more about both programs and indicate your interest in taking advantage of them by visiting http://bit.ly/UCCI_support.

#3. Joining the UCCI community

Get inspired by other schools offering UCCI courses and stay connected with us in any of the following ways:

✓ **Subscribe to our e-newsletter.** Be the first to find out about upcoming UCCI events and new UCCI courses and resources! Plus, stay on top of news and events relevant to folks in the wider K-16 universe. To subscribe, visit http://eepurl.com/vujHH.

✓ **Help us grow our UCCI community.** Our network of UCCI educators who can support and share with one another grows every time a teacher completes our teacher survey. UCCI continuously recruits for paid leadership positions, including Teacher Exchange Leaders and UCCI Course Mentors, from our talented network of amazing UCCI Course Teachers. To share your experiences teaching a UCCI course and to be added to this network, visit http://bit.ly/ucci_teacher_survey.